Power School Parent Portal Setup and School Messenger Setup

STEPS TO SET UP YOUR PARENT PORTAL IN POWERSCHOOL:

1. Contact your child's school to receive his or her "Access ID" and "Access Password".
2. Go to garrettcountyschools.org
3. At the top of website, click on "Parents".
4. Click on "PowerSchool Parent Portal".
5. Click on "Create Account" tab.
6. Click on "Create Account".
7. Create Parent Account: Fill out all fields. The user name and password is what you will remember. (This is not your child's Access ID or Access Password).
8. Link Student Accounts: Fill out all fields. This is where you place your child's name, Access ID, and Access Password.
9. Scroll to bottom of page and hit "Enter".

HOW TO LOG INTO YOUR PARENT PORTAL

1. You must have already created an account.
2. Log in using your own username and password.

SCHOOL MESSENGER: PARENT COMMUNICATION TOOL SETUP

School Messenger is a communications tool that is used by the Garrett County Public Schools. The school system uses School Messenger to communicate a number of items ranging from school cancellations, major system wide events, to other various announcements by way of phone call, email, and/or text. To utilize School Messenger, a parent needs to log into his/her Power School Parent Portal account.

To set up your contact preferences for School Messenger, please utilize the following instructions:
1. Log into the Power School Parent Portal using your Single Sign-On username and password.
2. Click the Arrow Icon in the top right.
3. Choose School Messenger.
4. Click on the menu bar in the top left corner and select Preferences.
5. To update phone numbers or email addresses, click on them under My Contact Information.
6. To add a phone number or email address, click Add More.
7. Once a phone number is added, click on it and choose method of contact: Call me or Send text. Please note, only one phone number and one email address can be added.
8. To delete a phone number or email address click on the 'x'.
9. Log out when finished updating preferences.